

Cedar Mountain Fire Protection District
Minutes
November 9, 2021 Board Meeting

This meeting was held in person and virtually via Google Meets

Board members present:

Chairperson Suzy Polnisch – via google meets
Vice Chairman John Burrows – via google meets
Treasurer Sheryl Snow – via google meets
District Clerk Zach Hascall
Member and Commissioner Wade Heaton

Meeting called to order at 6:32 pm by Suzy Polnisch

Prayer – Wade Heaton
Pledge – Zach Hascall

Public Comments – none

Board Member Comments –

Zach Hascall says that he has been working on the 2022 budget and looking forward to next year there will be some changes coming. He is hoping that the staff and the district will be understanding and cooperative about changes he has for the future but his goal is to be transparent and open to the public.

Wade Heaton says that it has been a process for the board to get the big picture and make good decisions but thanks to the board in thankless jobs and appreciation to all for true public service. He agrees with Zach Hascall's point that the public demands transparency and accountability for money spent and what they have is a good process. If extra levels of scrutiny are added then it is to be 100 percent accountable, proactive and provide and keep the confidence of the public.

Consent Agenda

Wade Heaton makes a motion to approve the Consent Agenda including the approval of minutes from the October 11th and 12th, 2021 board meetings and the October 2021 expenditures.

Zach Hascall seconds

All in favor, motion carries

Agenda

Treasurer's Report – Sheryl Snow

<u>ASSETS</u>	<u>9/30/2021</u>	<u>10/31/2021</u>
Checking/Savings		
PTIF 7988	226,942.98	227,066.30
PTIF 8812	202,587.82	202,697.90
PTIF 8811	202,587.82	202,697.90
PTIF 8810	158,605.34	158,691.53
State Bank Fire Checking	94,634.82	66,797.46
Snow Emergency Funds	64,500.77	64,506.25
Snow Removal Funds	<u>121,655.99</u>	<u>70,933.32</u>
Total Checking/Savings	1,071,515.54	993,390.66

Zach Hascall comments on the Treasurer's Report to prompt a discussion about PTIF account 7988 that was opened for the construction of Fire Station 3. The board members discuss the drainage issues that have arisen since the construction and the need to contact CIB (Community Impact Fund Board) to determine if the new issue falls under the original scope of work.

Clerk's Report -- Zach Hascall

The 2021 budget has hit 100 percent. The next two months will be running over as a total and the board will be monitoring how money is spent and which line items are over budget. They will be investigating why certain lines went over budget and explanations will be prepared to present in December meetings.

John Burrows asks Zach which categories of overage are most concerning and there is a board discussion regarding the focus for the 2022 budget being adjusted to account for the increased expenses in utilities, debt service, vehicle maintenance and separating payroll divisions between wildland and operational. Zach says that the purchasing policy was suspended when the budget began nearing its limit and currently no purchase over \$250 can be made without the district manager's approval until January. The budget will be over and need to be opened before the end of the year.

District Manager's Report – Josh Jennings

Burn pit update – Usage has slowed down but it is still open and being used.

Dust - Has received information on dust control contractors and will be getting bids ready to go out.

Emergency Notification System -- Scheduled to meet with Alan Aldridge regarding the county Everbridge system and assigning access.

Employee Benefits – Enrollment is binding until open enrollment in July 2022.

